

**Rogue Valley Family YMCA**  
**VOLUNTEER POSITION DESCRIPTION**

**POSITION TITLE:** Photographer/Videographer    **TERM OF POSITION:** ongoing  
**DEPARTMENT:** All programs    **DAYS/HOURS OF POSITION:** varied and flexible  
**REPORTS TO:** Executive Director    **AGE REQUIREMENT:** at least 18 years of age

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**General Function**

Volunteer takes photos and videos of programs and events as they occur for the purpose of marketing, promotion, reporting, and storytelling. Position assists in communicating the charitable cause of the Y.

**Know How**

- Must be skilled in photography and video production and have appropriate equipment
- Must communicate well with others and maintain a professional demeanor when representing the YMCA

**Position Segments**

Volunteer will take photos and videos of programs, facility features, and special events of the YMCA as they occur. Volunteer will edit and create as skill level allows. Imagery will be the property of the YMCA and the YMCA will use the imagery to communicate to members, programs participants, donors, and community partners through various mediums including social media, newsletters, press releases, and web page content.

**I have read this position description and understand its contents.**

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*Signature of volunteer*

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*date*