



FACILITY RENTAL INFO

It is our goal to have the facility filled with YMCA programs to meet community needs. We also like to meet family needs and work with other organizations to provide the space they need. For approval, we consider space availability, perceived liability and shared values with the YMCA.

Party Package Fees

Reservations must be made two weeks in advance

<u>Options</u>	<u>Limits</u>	<u>Rates</u>	<u>Hours</u>	<u>Cost</u>
Package A – Swim Party in public swim time, available Fridays 6:00 to 8:00 pm, Saturdays 4:30 to 6:30pm Swimming Pool and Batzer Room (20 swimmer limit)		\$85 total for 2 hours		\$ _____
Package B – Semi-private Swim Party, available Saturdays 2:00 to 4:00 pm Swimming Pool and Batzer Room (25 swimmer limit)		\$125 total for 2 hours		\$ _____
Package C – Private Swim Party, available Saturdays 11:30 am to 1:30 pm Swimming Pool and Batzer Room (25 swimmer limit)		\$160 total for 2 hours		\$ _____
Pool Toy – Giant floating obstacle course		Additional \$50 (for Package C only)		\$ _____
		Total Rental Fee		\$ _____



Group Meeting Room Fees

Reservations must be made a week in advance

<u>Meeting Rooms:</u>	<u>Limits</u>	<u>Rates</u>	<u>Hours</u>	<u>Cost</u>
Board Room (has a TV & whiteboards)	(20 person limit)	\$15 per hour	_____	\$ _____
		<i>Free to community groups</i>		
Batzer Room (has kitchen & whiteboard)	(35 person limit)	\$25 per hour	_____	\$ _____
		<i>Free to community groups</i>		
Climbing Gym	(25 person limit)	\$50 per hour	_____	\$ _____
		Total Rental Fee		\$ _____

Name of Renter _____ Approved by _____ Date _____

Facility Use Agreement

Name of Renter: _____

Mailing Address: _____
Street City State Zip

Phone #: _____ E-mail address: _____

Rental Info

Dates needed: _____ Times needed: _____

Number of people expected: _____ Purpose of meeting: _____

Does the group have insurance for itself? Yes No Insurance Co.: _____

Is this a 501(c)(3) Non-Profit Group? Yes No Non-Profit Tax ID #: _____

Renter agrees to follow all YMCA facility rules and Oregon state health codes. Renter will leave all rented facilities in a clean, organized manner, and will be responsible for all lost, stolen or damaged YMCA property. If damage occurs, then the Renter will be held responsible and be billed for repairs.

YMCA facility rules:

1. Must pay in full 4 days prior to the event. No refunds, no credit, no exceptions.
2. The signed Renter is the adult in charge. This person must enforce these rules.
3. Please keep to areas your group has signed up for and respect all other groups in the building.
4. Animals are not allowed inside the YMCA building except service animals.
5. Please keep all participants and guests in your rental area, and assign adults to watch children.
6. No food or drink is allowed in the facility except the lobby, board room and Batzer room.

YMCA swimming pool rules:

1. Any child under age 7 and any non-swimmer must be accompanied by an adult.
2. No street shoes are to be worn on the deck. Bring your own swimsuits, towels and locks.
3. Swimmers must take cleansing "head to toe" shower before entering the pool.

Clean-up at end of your stay:

1. Clean the area you used and return the room to its original set up.
2. Clean up all trash. Vacuum or sweep as needed. Check the restrooms and leave them neat.
3. Clean all table tops and chairs. Return them to where you found them.
4. Leave a note if there were any spills or damage, which you were unable to take care of.
5. Report all damage to the building such as broken windows, doors, plumbing, etc. If you notice any damages to the building as you arrive, please inform the welcome center immediately.

I, the undersigned, have read the above information and take full responsibility for the actions of this group, which I am representing. I will be physically present at all times while my group is in the building.

Renter signature

Date

YMCA Staff signature

Date

For additional questions, contact:

Rogue Valley Family YMCA
522 West 6th Street, Medford, OR 97501
(541) 772-6295; www.rvymca.org